

## LETTER OF AUTHORITY TO CHARGE A CREDIT CARD

To: VETASSESS (Vocational Education and Training Assessment Services)



Date: / /

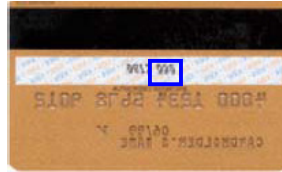
I, \_\_\_\_\_

authorise VETASSESS to charge my credit card for the amount of

\$AUD \_\_\_\_\_, as payment for the processing of (eg.Applicant Name, Assessment type)\_\_\_\_\_.

### Details:

- Card Type (*tick box*):   
- Card Number: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_
- Card Expiry Date: \_\_\_\_ / \_\_\_\_ (Eg.mm/yy)
- Card Validation Code: \_\_\_\_\_ (*The last 3 digits of the number printed on the signature panel*).



- Name of Cardholder: \_\_\_\_\_
- Signature of Cardholder: \_\_\_\_\_

**Authorisations which are missing any of the above information will not be processed.**

### **PLEASE NOTE:**

VETASSESS cannot accept AMERICAN EXPRESS or DINERS CLUB credit cards.

DEBIT CARDS (Savings Accounts) can only be processed in person, as a PIN (Personal Identification Number) is required. Do not send DEBIT CARD details.

<b>OFFICE USE ONLY</b>
Application Number: _____
Department: _____
Processed by: _____

**Address**  
4/478 Albert St  
East Melbourne, VIC 3002  
Tel +61 3 9655 4801  
Fax +61 3 9654 3385

