

## About this self-assessment tool

This tool will help you to decide whether you have the required training, work experience and competencies (skills) to meet Australian standards as a Carpenter.

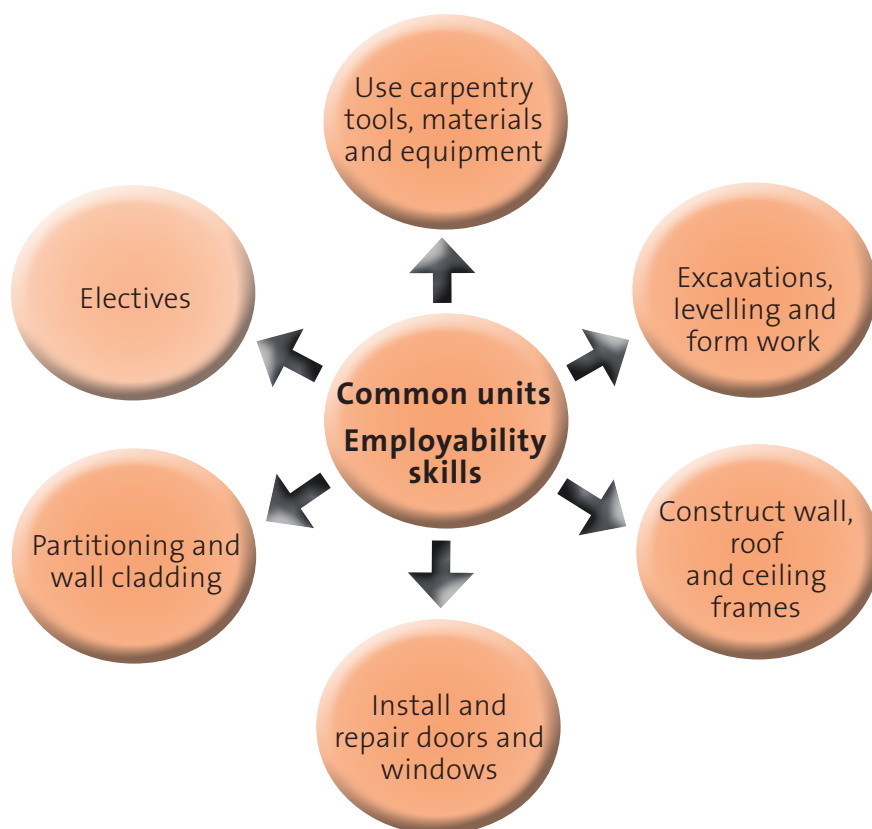
Read the questions carefully. Tick the box with the best answer.

Use your answers to guide your decision about whether to apply for a trade skills assessment.

It is recommended that you can answer 'yes' to each competency group question and can tick a majority of boxes that indicate that you have 'regularly' done the work.

Please note that if you submit an application you will be asked to supply documented evidence to support your claims. If your evidence is suitable you will be asked to demonstrate your competencies in a practical skills assessment.

Your evidence will be used to determine if you meet the competency profile for a Carpenter. The diagram below gives an overview of the competencies (skills) that are expected of a Carpenter in Australia.



### Common units

Units of competency covering common skills and knowledge will be assessed with each of the competency groups. These common units relate to the workplace occupational health and safety requirements, work processes and procedures, baking industry standards and requirements to work as a baker - plant operations in Australia.

### Employability skills

The assessment includes the following employability skills: teamwork; communication; problem solving; planning and organising; learning; technology; self-management; initiative and enterprise. Competency units contain employability skills that will be assessed with each competency group.

## Training and Experience

### Your Training

	Yes	No	Not Sure
Have you undertaken formal training in the Carpentry trade?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>If yes:</i>			
Was this training undertaken at an accredited training institution?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Did the training require you to do practical experience in a workshop or building site?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Was this qualification awarded by an Industry Body or Association or regulatory authority?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are you able to provide results and/or transcripts of trade training that you have completed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Your Work Experience

	Yes	No	Not Sure
Do you have on-the-job work experience as a Carpenter?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>If yes:</i>			
Can you provide any evidence of employment in the trade?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Can you provide evidence of recent employment in the trade?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Competency

	Yes	No	
<b>Are you able to use carpentry tools, materials and equipment?</b>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>If yes: Do you have evidence?</i>	<input type="checkbox"/>	<input type="checkbox"/>	
	Regularly	Sometimes	Never
Have you used a wide range of carpentry tools and equipment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you used explosive power tools?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you handled a range of carpentry materials?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are you aware of sustainable practices?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are you aware of safe work practices?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No	
<b>Are you able to carry out excavations and levelling operations, and build formworks?</b>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>If yes:</i>			
	Regularly	Sometimes	Never
Have you carried out excavations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you carried out levelling operations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you placed and fixed reinforced materials?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you erected and dismantled formwork for footings and slabs on the ground?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you carried out concreting to simple forms?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No	
<b>Are you able to construct wall, roof and ceiling frames?</b>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>If yes:</i>			
	Regularly	Sometimes	Never
Have you constructed wall and ceiling frames?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you constructed pitched roofs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you erected roof trusses?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you constructed eaves?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	<b>Yes</b>	<b>No</b>	
<b>Are you able to install and repair doors and windows?</b>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>If yes:</i>			
	<b>Regularly</b>	<b>Sometimes</b>	<b>Never</b>
Have you erected and dismantled restricted height scaffolding?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you carried out general demolition to minor building structures?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you set out and assembled doors and windows?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you manufactured components for door and window frames, and doors and sashes?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you installed and replaced windows and doors?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you refurbished window sashes to window frames?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	<b>Yes</b>	<b>No</b>	
<b>Are you able to assemble partitions and install internal and external wall cladding?</b>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>If yes:</i>			
	<b>Regularly</b>	<b>Sometimes</b>	<b>Never</b>
Have you installed lining, panelling and moulding?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you assembled partitions?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have you installed exterior cladding?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Notes