

Job description

Joiners cut, shape and fit timber parts in workshops to form structures and fittings, ready for installation. They generally work offsite undertaking bench based tasks in a workshop.

Typical duties include:

- assembling prepared timber to form structures and fittings ready to install
- cutting timber joints
- cutting timber to template size and shape

Joiners may also undertake the following tasks:

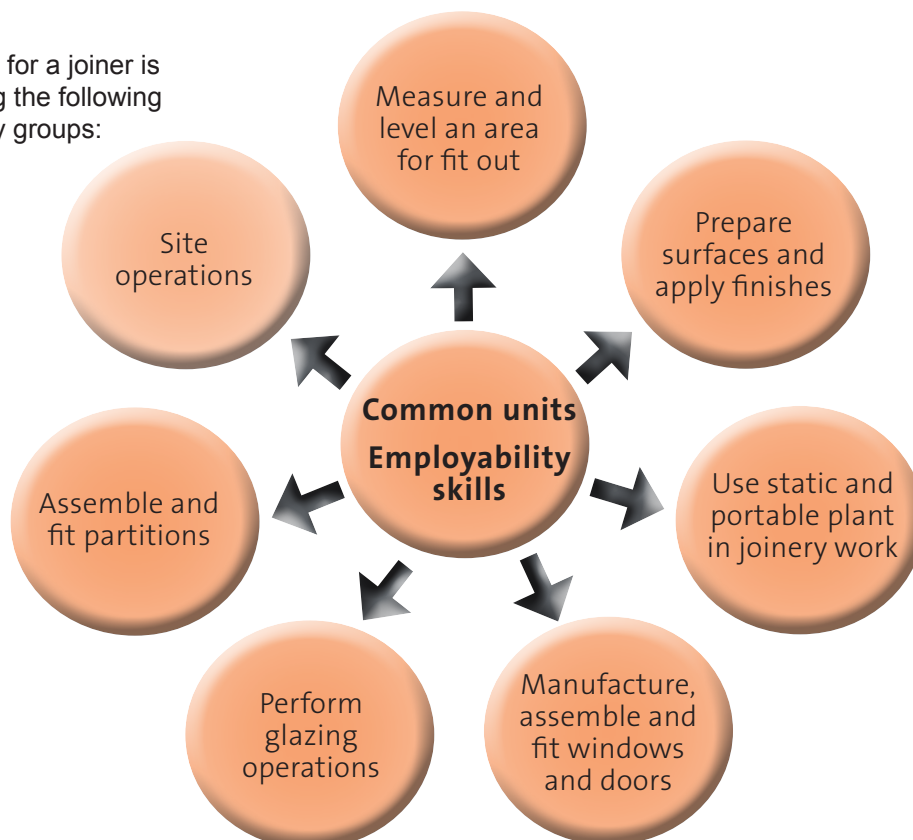
- repair existing fittings
- work with plastic laminates, perspex or metals
- fit aluminium window frames, and glaze windows of units for sectional timber buildings.

Competency assessment

The standards used to assess this occupation are drawn from units of competence within the Certificate III in Joinery (CPC31908) from the Construction, Plumbing and Services Integrated Training Package (CPC08).

The minimum requirement for achievement of the Australian qualification is to demonstrate competence (employment and training evidence) in all of the units of competency. Please read the **Portfolio Builder** document for more information about how to complete a competency assessment for an Australian qualification.

The assessment for a joiner is undertaken using the following competency groups:



Common units

Units of competency covering common skills and knowledge will be assessed with each of the competency groups. These common units relate to the workplace occupational health and safety requirements, work processes and procedures, automotive industry standards and requirements to work as a heavy vehicle motor mechanic in Australia.

Employability skills

The assessment includes the following employability skills: teamwork; communication; problem solving; planning & organising; learning; technology; self-management; initiative & enterprise. Competency units contain employability skills that will be assessed with each competency group.

Competency groups

The following is a breakdown of the competency groups shown in the diagram on page 1.

Common units

The following units of competency are common in all groups for assessment purposes.

CPCCCA2001A	Handle carpentry materials
CPCCCA2002A	Use carpentry tools and equipment
CPCCCM1002A	Work effectively and sustainably in the construction industry
CPCCCM1003A	Plan and organise work
CPCCCM1004A	Conduct workplace communication
CPCCCM1005A	Carry out measurements and calculations
CPCCCM2001A	Read and interpret plans and specifications
CPCCOHS2001A	Apply OHS requirements, policies and procedures in the construction industry

Note: The tasks, skills, knowledge and employability skills required for the common units are assessed with the following competency groups.

Measure and level an area for fit-out

CPCCCA3023A	Carry out levelling operations
CPCCCM1006A	Work safely at heights

Prepare surfaces and apply finishes using a variety of materials techniques

CPCCPD3001A	Prepare surfaces for painting
CPCCSH3005A	Apply and trim decorative finishes
CPCCSH3004A	Apply finishes

Use static and portable plant in joinery work

CPCCJN3001A	Use static machines
CPCCJN3002A	Use computer-controlled machinery
CPCCCM2007A	Use explosive power tools

Manufacture, assemble and fit windows and doors

- CPCCJN3003A Manufacture components for door and window frames and doors
- CPCCJN3004A Manufacture joinery components
- CPCCSH3001A Set out and assemble cabinets, showcases, wall units, counters and Workstations
- CPCCCA3010A Install and replace windows and doors
- CPCCCA3011A Refurbish timber sashes to window frames

Perform glazing operations

- CPCCCA3013A Install lining, panelling and moulding
- CPCCJN3005A Cut and install glass
- CPCCSH2003A Apply and install sealant and sealant devices

Assemble and fit partitions

- CPCCCA3014A Construct bulkheads
- CPCCCA3015A Assemble partitions

Site operations (to be able to plan, prepare and perform tasks required for off site operations)

- CPCCJN2001A Assemble components
- CPCCJN2002A Prepare for off-site manufacturing process
- CPCCJN2003A Package manufactured products for transport
- BSBSMB301A Investigate micro business opportunities

Assessment Outcome

If you successfully complete the assessment process you will receive:

- a letter from VETASSESS that states you have met the pre-migration skills requirement - this should be submitted to DIAC for skilled migration purposes
- a **Statement of Attainment** listing the units of competency you successfully achieved in the assessment against the Australian Certificate III in Bricklaying/Blocklaying (CPC30108).

If you are unsuccessful in the assessment process you will be issued:

- a **Statement of Attainment** that lists units of competency you have successfully achieved and a letter advising of the units of competency that were not achieved.
You are able to be reassessed and add units of competency to meet the full requirements of the qualification.

Additional requirements - licensing and training

Applicants who have successfully completed a pre-migration skills assessment in any of the following construction occupations:

- Bricklayer
- Carpenter
- Joiner
- Carpenter and Joiner

will be required to participate in a training program in Australia to complete the unit of competency CPCCOHS1001A Work Safely in the Construction Industry.

This unit relates directly to the general induction training program specified by the National Code of Practice for Induction Training for Construction Work (ASCC 2006). Completion of the unit of competency is a mandatory requirement for the Australian qualification you have been assessed against.

You must complete this unit of competency to be eligible:

- to apply for a White Card with a relevant Occupational Health and Safety Licensing Authority in the state/territory you will reside in; and
- to be issued with the relevant Australian trade qualification.

A white card is a compulsory requirement for you to be able to enter Australian construction sites.

After completing the program of training you must present the Statement of Attainment for the unit of competency CPCCOHS1001A Work Safely in the Construction Industry to:

1. VETASSESS - so that we can issue you with the Australian Qualifications Framework (AQF) Certificate III qualification – a fee of AU\$120 applies; and
2. the relevant Occupational Health and Safety Licensing Authority in the State/Territory in which you reside within sixty (60) days of the Statement of Attainment being issued to apply for a White Card. The RTO that conducted the training in Australia will provide you with further details about the licensing requirements. A list of all Occupational Health and Safety licensing authorities in each State/Territory in Australia may be found at:

<http://www.safeworkaustralia.gov.au/swa/HealthSafety/TrainingSkillsLicensing/Licensing/Whotocontactaboutlicensingregulations.htm>

Additional licensing, registration or certification may be required in some states and territories. For further information regarding any licensing requirements refer to www.immi.gov.au/asri and www.licencerecognition.gov.au

Further Information

If you would like detailed information about the units of competence that make up this qualification please refer to the National Training Information Service (NTIS) website, www.ntis.gov.au/Default.aspx?find