VETASSESS

Information sheet

Construction Project Manager

ANZSCO: 133111 **Group A**

About this document

- The following Information Sheet is for your reference only and should be used as a guide to assist with your Skills Assessment application to VETASSESS. This information is subject to change.
- Please note that a Skills Assessment of the qualification involves assessment of both the qualification level and content. Qualifications are assessed according to the guidelines published by the Australian Government Department of Education.
- The employment assessment involves determining the skill level and relevance of the tasks undertaken.
- Integrity checks may be conducted to verify the qualification and employment claims made in an application.

Job description

Construction Projects Managers plan, organise, direct, control and coordinate construction of civil engineering and building projects, and the physical and human resources involved in the construction process.

Occupations considered suitable under this ANZSCO code:

Alternative title:

- Building and Construction Manager

Occupations not considered under this ANZSCO code:

- Project Builder
- Building Associates
- Building Inspector
- Construction Estimator
- Contract Administrator
- Program or Project Administrator
- Architects/Architectural Draftsperson
- Architectural, Surveying and Building Technicians nec
- Design Managers

These occupations are classified elsewhere in ANZSCO or are not at the required skill level.

Construction Project Manager is a VETASSESS Group A occupation.

This occupation requires a qualification assessed as comparable to the educational level of an Australian Qualifications Framework (AQF) Bachelor degree or higher, in a field highly relevant to the nominated occupation.

GROUP A	Criteria for a suitable Skills Assessment		
	Comparable Bachelor degree AQF level	With highly relevant major field of study	Relevant employment duration
1	+	+	
Pre-qualification methodology does not apply to Group A occupations			

The information below describes the available pathways for a Skills Assessment under**Group A**. Please note that in order to achieve a suitable Skills Assessment Outcome, a suitable assessment for both qualifications and employment is required.

Pathway 1

This pathway requires a qualification assessed as comparable to the education level of an Australian Qualifications Framework (AQF) Bachelor degree or higher degree and in a field highly relevant to the nominated occupation.

Bachelor degree or higher degree includes AQF Master Degree or AQF Doctoral Degree.

In addition, it is essential for applicants to meet the following employment criteria:

- at least **one** year of post-qualification employment at an appropriate skill level, undertaken in the last five years,
- working 20 hours or more per week, and
- highly relevant to the nominated occupation.

Qualification

This includes qualifications assessed at AQF Bachelor, Master and Doctoral level.

Majors in fields such as Architecture could be considered on a case-by-case basis if the course includes the core competencies and employment is in the relevant context. Core competencies are:

- Construction methodology/building related subjects.
- Cost management/Building Economics related subjects.
- Construction Management/Site Management/ Project planning and scheduling related subjects.

Project Management degrees without concentration in Built Environment/Construction would not generally be positively assessed for this occupation.

The highly relevant major field of study is:

- Construction Project Management
- Building Technology or Building Science
- Civil Engineering

Employment Context

Categories of acceptable employment contexts include (but are not limited to):

- Construction Company
- Property Development Company
- Project Management Consultancy (construction)
- Government Authority

Construction projects may be across a wide range of typologies including but not limited to:

- Residential
- Commercial
- Institutional
- Industrial
- Civil Infrastructure

The following typologies are considered on a case-by-case basis and determined based on a few factors including the complexity and scale of the construction project:

- Energy Infrastructure (including renewal energy projects)
- Interior fit-out
- Alterations and additions
- Renovations

Employment Tasks

Highly relevant tasks include, but are not limited to:

- Coordinating labour resources, and procurement and delivery of materials, plant and equipment.
- Consulting with architects, engineering professionals and other professionals, and technical and trades workers.
- Negotiating with building owners, property developers and subcontractors involved in the construction process to ensure projects are completed on time and within budget.
- Preparing tenders and contract bids.
- Operating and implementing coordinated work programs for sites.
- Ensuring adherence to building legislation and standards of performance, quality, cost and safety.
- Arranging submission of plans to local authorities.
- Overseeing the standard and progress of contractors' work (client-facing Project Manager context).
- Overseeing the standard and progress of subcontractors' work (Head Contractor Construction Manager context)

Employment Information

To be considered as a Construction Project Manager, the position must be involved with construction projects and in a position of authority to determine and direct the procurement of the construction projects. The position should involve establishing and monitoring the construction schedule, determining the human resources required, determining construction methodology to be adopted, having input relating to tendering, and managing liaison with key stakeholders such as clients/consultants/authorities.

They are also expected to execute the progress reports and evaluate the risks of budget deviation and time delays and determine the course of action required to mitigate these risks. In terms of reporting line, they are expected to be involved in construction supervision overseeing a team of site managers, project engineers, site foremen, tradespersons, and consultants.

Further requirements may apply

The requirements outlined in this information sheet relate to VETASSESS skills assessments for migration purposes. In relation to professionally practising the occupation in Australia, additional accreditation requirements may apply. Applicants are required to perform their own research to determine any additional accreditation requirements.

Supporting material for assessment

Applicants nominating this managerial occupation must submit an organisational chart and a Project List template.

An organisational chart should include:

- The company letterhead,
- Your job position,
- The job position of your superiors and subordinates, as well as,
- All positions reporting to your immediate supervisor and to your direct subordinates.

If you are unable to obtain an organisational chart from your employer, please provide a statutory declaration outlining the required information and the reasons why this information cannot be provided.

The project list template can be accessed from the VETASSESS website **here.**

If you are nominating this occupation, and you are self-employed, you are required to provide the following:

- Evidence of self-employment such as sole trading or business registration details and/or official statements issued by your (registered) accountant and/or legal team. The statement from your accountant or solicitor must include the accountant's or solicitor's letterhead, your full name, how long you have been continuously self-employed including official dates in each role, the nature of the business conducted, the signature and contact details of the accountant or solicitor.
- Statutory declaration listing your main duties during self-employment.
- Payment evidence showing regular income from self-employment, such as client invoices together with corresponding bank statements and/or official taxation records.
- Supplementary evidence, such as contracts with clients or suppliers, client testimonials, evidence of projects completed, etc.