

**Employment reference for self-employment
issued by applicant's accountant or lawyer
to be provided on official letterhead**

(name, full address, telephone, email and website of the organisation/practitioner)

DD/MM/YY *(date written)*

Address to VETASSESS / To whom this may concern

This is to confirm that I, *(Account or Lawyer name)* act as the accountant or lawyer for *(applicant's full name)* who is self-employed within *(state entity name such as sole trader, registered company name, partnership)*.

This is to certify that *(applicant's name)* is/was self-employed and worked as a *(applicant's official position title and/or professional occupation, business name)* from DD/MM/YY to DD/MM/YY. *(Applicant's name)* income from this business/professional activity for the year YYYY is/was *(amount earned)*.

In support thereof, we have attached:

(list and attach supporting evidence)

For example

- *Taxation records to support business activity*
- *Business registration details*
- *Legal advice sought for contract agreement*

Name, designation and signature of accountant or lawyer

Official contact details of referee

(work telephone number, email, professional memberships and qualifications)

Please note: The template is a guide only. Employment reference letters issued by the accounting or legal firm may vary from the prescribed format but they must contain the required information.