

# Sports Development Officer

ANZSCO: 452321

Group C

## Job description

Sports Development Officer promotes sports and skills development, and oversees the participation of young people and other special groups in sport.

### About this document

- The following Information Sheet is for your reference only and should be used as a guide to assist with your Skills Assessment application to VETASSESS. This information is subject to change.
- Please note that a Skills Assessment of the qualification involves assessment of both the qualification level and content. Qualifications are assessed according to the guidelines published by the Australian Government Department of Education.
- The employment assessment involves determining the skill level and relevance of the tasks undertaken.
- Integrity checks may be conducted to verify the qualification and employment claims made in an application.












# Sports Development Officer is a VETASSESS Group C occupation

This occupation requires a qualification assessed as comparable to the educational level of an Australian Qualifications Framework (AQF) Diploma or higher.

Applicants can fulfil the assessment criteria for this occupation in four different ways.

\*If employment is prior to the completion of the qualification at the required level, an applicant must have at least one year of highly relevant employment at an appropriate skill level within the last five years. The remaining three years of pre-qualifying period may be within the last ten years.

A positive assessment of both qualification level and employment duration is required for a positive Skills Assessment outcome.

GROUP C		Criteria for a positive Skills Assessment					
Post-qualification Pathways							
	Minimum comparable Diploma or higher AQF level*		With highly relevant major field of study		Additional highly relevant qualifications**		Highly relevant employment duration***
1		+		+	N/A	+	
2		+	No highly relevant major	+	 Minimum AQF Certificate IV level with highly relevant major	+	
3		+	No highly relevant major	+	No additional highly relevant qualifications	+	
Pre-qualification Pathway							
	Highly Relevant employment duration***				Minimum comparable Diploma or higher AQF level*		
4		+	 Within last 5 years	+	With or without highly relevant major field of study	+	

\* AQF Diploma or higher includes:

AQF Advanced Diploma  
AQF Associate Degree  
AQF Bachelor Degree  
AQF Graduate Diploma  
AQF Master Degree  
AQF Doctoral Degree

\*\* Additional qualifications in a highly relevant field of study include those comparable to the following levels:

AQF Certificate IV  
AQF Graduate Certificate

\*\*\* Highly relevant paid employment duration (20 hours or more per week)

Pathways 1–3

Minimum years of post-qualification employment highly relevant to the nominated occupation, completed at an appropriate skill level in the five years before the date of application for a Skills Assessment.

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Pathway 4

minimum 4 years of relevant employment at an appropriate skill level required – Three years of relevant employment (can be outside the last 5-year

## Qualification

Sports development is a field of study which is concerned with the provision and enhancement of opportunities to participate in sport and to develop performance and enjoyment of sport and physical activity.

This occupation requires a qualification assessed as comparable to the education level of an Australian Qualifications Framework (AQF) Diploma or higher and in a field highly relevant to the nominated occupation.

## Employment Criteria

Highly relevant tasks include, but are not limited to:

- Provides administrative and organisational support to schools or clubs
- Advises teachers and coaches, conducts coaching clinics and training camps, and gives out information and materials from sporting bodies
- Develops training exercises to improve skills
- May act as coach of individuals or teams in representative competitions
- May act as a talent scout for clubs with parent sporting bodies
- May schedule competitions and arrange and allocate venues
- May be responsible for the maintenance of sports grounds, courts and venues
- Manages the finances of approved programs and projects including the administration of grant programs
- Gathers information to increase the understanding of community sport and recreational issues
- Develops and coordinates the delivery of sport and recreation programs, services and initiatives to address equity, social justice and community issues
- Promotes sports and skills development, and oversees the participation of young people in sport

