

Retirement Village Manager

ANZSCO: 141912

Group C

About this document

- The following Information Sheet is for your reference only and should be used as a guide to assist with your Skills Assessment application to VETASSESS. This information is subject to change.
- Please note that a Skills Assessment of the qualification involves assessment of both the qualification level and content. Qualifications are assessed according to the guidelines published by the Australian Government Department of Education.
- The employment assessment involves determining the skill level and relevance of the tasks undertaken.
- Integrity checks may be conducted to verify the qualification and employment claims made in an application.

Job description

Retirement Village Manager organises and controls the day-to-day operations of a retirement village to provide a range of accommodation, personal care services, and recreational and social activities for the use and enjoyment of residents.












Retirement Village Manager is a VETASSESS Group C occupation

This occupation requires a qualification assessed as comparable to the educational level of an Australian Qualifications Framework (AQF) Diploma or higher, in a field highly relevant to the nominated occupation.

In addition to this, applicants must have at least one year of post-qualification employment at an appropriate skill level completed in the last five years in a field which is highly relevant to the nominated occupation. If employment is not post-qualification, then three additional years of highly relevant employment are required.

If the qualification is not in a highly relevant field, two years of employment at an appropriate skill level, completed in the last five years which is highly relevant to the nominated occupation is required. This is reduced to one year if there is an additional qualification at least at AQF Certificate IV level in a highly relevant field.

A positive assessment of both qualifications and employment is required for a positive Skills Assessment Outcome.

GROUP C		Criteria for a positive Skills Assessment					
Post-qualification Pathways							
	Minimum comparable Diploma or higher AQF level*		With highly relevant major field of study		Additional highly relevant qualifications**		Highly relevant employment duration***
1		+		+	N/A	+	
2		+	No highly relevant major	+	 Minimum AQF Certificate IV level with highly relevant major	+	
3		+	No highly relevant major	+	No additional highly relevant qualifications	+	
Pre-qualification Pathway							
	Highly Relevant employment duration***				Minimum comparable Diploma or higher AQF level*		
4		+	 Within last 5 years	+	With or without highly relevant major field of study	+	

* AQF Diploma or higher includes:

AQF Advanced Diploma
AQF Associate Degree
AQF Bachelor Degree
AQF Graduate Diploma
AQF Master Degree
AQF Doctoral Degree

** Additional qualifications in a highly relevant field of study

Include those comparable to the following levels:

AQF Certificate IV
AQF Graduate Certificate

Infoshield: Retirement Village Manager

ANZSCO Code: 141912 Date Created: September 13, 2025

Qualification

Highly relevant major fields of study include:

- Hospitality Management
- Aged Care Management

This occupation requires a qualification assessed as comparable to the education level of an Australian Qualifications Framework (AQF) Diploma or higher and in a field highly relevant to the nominated occupation.

Employment Criteria

Highly relevant tasks include, but are not limited to:

- Organises and controls the day-to-day operations of a retirement village to provide a range of accommodation, personal care services, and recreational and social activities for the use and enjoyment of residents
- Controlling the selection, training and supervision of staff
- Ensuring compliance with occupational health and safety regulations

