VETASSESS

Information sheet

Private Tutors and Teachers nec

ANZSCO: 249299 **Group B**

About this document

- The following Information Sheet is for your reference only and should be used as a guide to assist with your Skills Assessment application to VETASSESS. This information is subject to change.
- Please note that a Skills Assessment of the qualification involves assessment of both the qualification level and content. Qualifications are assessed according to the guidelines published by the Australian Government Department of Education.
- The employment assessment involves determining the skill level and relevance of the tasks undertaken.
- Integrity checks may be conducted to verify the qualification and employment claims made in an application.

Job description

Private tutors and teachers nec teach students in the practice, theory and performance of various subjects in private training establishments. This occupation group covers Private Tutors and Teachers not elsewhere classified.

Occupations considered suitable under this ANZSCO code:

- Language Tutor (Private Tuition)
- Maths Tutor (Private Tuition)
- Dressmaking Teacher (Private Tuition)
- Handicrafts Teacher (Private Tuition)
- Any other subject-specific form of tuition which is not already elsewhere classified on ANZSCO.

Occupations not considered under this ANZSCO code:

- Art Teacher (Private Tuition
- Dance Teacher (Private Tuition)
- Drama Teacher (Private Tuition)
- Music Teacher (Private Tuition)
- University Tutor

Private Tutors and Teachers nec is a VETASSESS Group B occupation

This occupation requires a qualification assessed as comparable to the education level of an Australian Qualifications Framework (AQF) Bachelor degree or higher degree and in a field highly relevant to the nominated occupation.

In addition to this, it is essential for applicants to meet the following employment criteria: at least one year of post-qualification employment at an appropriate skill level, undertaken in the last five years, working 20 hours or more per week, and highly relevant to the nominated occupation.

If the qualification is not in a highly relevant field, then the applicant must have: three years of post-qualification employment experience at an appropriate skill level, undertaken in the last five years, working 20 hours or more per week, and highly relevant to the nominated occupation.

This is reduced to two years if there is an additional qualification at least at AQF Diploma level in a highly relevant field.

If employment has occurred before completion of qualification, then five years of highly relevant employment experience are required in addition to at least one year of highly relevant employment at an appropriate skill level in the last five years.

GROUP B	Criteria for a suitable Skills Assessment			
	Minimum comparable Bachelor or higher degree AQF level	With highly relevant major field of study	Additional highly relevant qualifications	Highly relevant employment duration
1	AQF +	+	N/A +	1 YEAR minimum
2	AQF +	No highly relevant major +	Minimum AQF Diploma level with highly relevant major +	2 YEARS minimum
3	AQF +	No highly relevant major +	No additional highly relevant qualifications +	3 YEARS minimum
Pre-qualification methodology can apply to Group B occupations				
	Highly relevant employment duration	With or without highly relevant major field of study	Additional highly relevant qualifications	Comparable Bachelor degree AQF level
4	5 YEARS minimum + 1 YEAR minimum (Within last 5 years) +	N/A +	N/A +	AQF

Description of Pathways

The information below describes the available pathways for a Skills Assessment under **Group B**. Please note that in order to achieve a suitable Skills Assessment Outcome, a positive assessment for both qualifications and employment is required.

Pathway 1

This pathway requires a qualification assessed as comparable to the education level of an Australian Qualifications Framework (AQF) Bachelor degree or higher degree and in a field highly relevant to the nominated occupation.

Bachelor degree or higher degree includes AQF Master Degree or AQF Doctoral Degree.

In addition, it is essential for applicants to meet the following employment criteria:

- at least **one** year of post-qualification employment at an appropriate skill level, undertaken in the last five years,
- working 20 hours or more per week, and
- highly relevant to the nominated occupation.

Pathway 2

This pathway requires a qualification assessed as comparable to the education level of an Australian Qualifications Framework (AQF) Bachelor degree or higher degree and in a field not highly relevant to the nominated occupation.

Bachelor degree or higher degree includes AQF Master Degree or AQF Doctoral Degree.

An additional qualification in a highly relevant field of study at a minimum AQF Diploma level is required. Additional qualifications in a highly relevant field of study include those comparable to the AQF Diploma or AQF Advanced Diploma or AQF Associate Degree or AQF Graduate Diploma.

In addition, it is essential for applicants to meet the following employment criteria:

- at least **two** years of post-qualification employment at an appropriate skill level, undertaken in the last five years,
- working 20 hours or more per week, and
- highly relevant to the nominated occupation.

For example, an applicant for the occupation Quality Assurance Manager completed a non-relevant AQF Bachelor qualification in April 2024 and later completed an AQF Diploma in Quality Management in May 2026. The applicant commenced employment with the organisation in May 2024 and remains employed there.

Under Pathway 2, the applicant satisfies the minimum educational requirement for a Group B occupation through the AQF Bachelor qualification. Accordingly, employment is counted from the completion date of the Bachelor qualification, meaning employment from May 2024 onwards may be considered toward both the required Qualifying Period (QP) and any remaining eligible period for the points test.

As the later Diploma qualification is highly relevant to the occupation, the applicant may access the reduced employment requirement applicable under Pathway 2. In this case, only two years of QP are required, and that employment may be counted from the post-Bachelor period rather than from the Diploma qualification completion date.

Pathway 3

This pathway requires a qualification assessed as comparable to the education level of an Australian Qualifications Framework (AQF) Bachelor degree or higher degree and in a field not highly relevant to the nominated occupation.

Bachelor degree or higher degree includes AQF Master Degree or AQF Doctoral Degree.

In addition, it is essential for applicants to meet the following employment criteria:

- at least **three** years of post-qualification employment at an appropriate skill level, undertaken in the last five years,
- working 20 hours or more per week, and
- highly relevant to the nominated occupation.

Pathway 4

This pathway requires a qualification assessed as comparable to the education level of an Australian Qualifications Framework (AQF) Bachelor degree or higher degree with or without a highly relevant major field of study to the nominated occupation.

Bachelor degree or higher degree includes AQF Master Degree or AQF Doctoral Degree.

In addition, it is essential for applicants to meet the following employment criteria:

- at least **six** years of employment at an appropriate skill level that includes at least **one** year of highly relevant employment within the last five years before applying,
- working 20 hours or more per week, and
- highly relevant to the nominated occupation.

IMPORTANT NOTE – PRIVATE TUTORS AND TEACHERS NEC

Some occupations assessed by VETASSESS are listed as 'nec' which means 'not elsewhere classified'.

If nominating one of these occupations, you must ensure that your qualifications and employment are highly relevant to one of the occupation titles given in the ANZSCO description for the particular occupation. Other specific occupation titles which cannot be found elsewhere in ANZSCO will be considered on a case-by-case basis as long as they are relevant to the 'nec' codes. In order to be assessed against an 'nec' code, your occupation would generally be described as non-classified, yet specialised or related to its ANZSCO Unit Group description. Your employment in these nominated occupations should not better match another ANZSCO code (whether assessed by VETASSESS or not).

When considering whether to nominate an 'nec' occupation, you should consider the sub major group description and determine whether your skills best fit this category. VETASSESS conducts a case-by-case assessment to determine whether the employment can be considered highly relevant to the classification.

If an applicant's employment is highly relevant to another ANZSCO occupation, the same period of employment cannot be assessed suitably against an 'nec' classification, regardless of whether the occupation is available for migration purposes or not.

Specialisations within the Health and Welfare Services Managers nec classification include (but are not limited to): Director of Pharmacy, Director of Physiotherapy Services, Director of Speech Pathology, Manager of Allied Health Services, Disability Services Program Manager. Applicants should provide a cover letter that justifies the rationale for choosing an 'nec' category.

Qualification

AQF Bachelor degree or higher degree*

*This includes qualifications assessed at AQF Bachelor, Master and Doctoral level.

Highly relevant major fields of study include:

- relevant teaching / subject area to subsequent tutoring experience.
- education studies.

Employment

Highly relevant tasks include, but are not limited to:

- planning programs of study for individual students and groups.
- preparing and presenting material on the theory of the subject area.
- instructing and demonstrating practical aspects of the subject area.
- assigning problems and exercises relative to students' training needs and talents.
- assessing students and offering advice, criticism and encouragement.
- revising curricula, course content, course materials and methods of instruction.
- preparing students for examinations, performance and assessments.
- keeping abreast of developments in the subject area by attending professional conferences, seminars and courses, reading current literature, and talking with colleagues.

Employment information

The ANZSCO requirements for the Unit Group 2492 Private Tutors and Teachers relate to an applicant's employment with a private education provider, providing training in specific areas of education or training. Therefore, our assessment criteria for Private Tutors and Teachers nec requires that an applicant must be employed within a private tuition institution and/or be teaching a course of study that is not primarily taught within a prescribed curriculum in schools. The occupations of Minor Group 241 School Teachers, who educate students in settings ranging from pre-primary to secondary and special institutions, are already elsewhere classified in ANZSCO.

Applicants whose teaching content is part of the official curriculum (unless it is supplementary tutoring) are excluded from the Private Tutors and Teachers occupations, whether they are generalist or specialist teachers, as both are covered by Minor Group 241 School Teachers.

Compare the ANZSCO definitions below:

PRIMARY SCHOOL TEACHERS (ANZSCO 2412) teach a range of subjects within a prescribed curriculum to primary school students and promote students' social, emotional, intellectual and physical development.

SECONDARY SCHOOL TEACHERS (ANZSCO 2414) teach one or more subjects within a prescribed curriculum to secondary school students and promote students' social, emotional, intellectual and physical development.

PRIVATE TUTORS AND TEACHERS (ANZSCO 2492) teach students in the practice, theory and performance of subjects, such as art, dance, drama and music, in private training establishments.

According to ANZSCO, Primary and Secondary School Teachers teach within a prescribed curriculum, whereas Private Tutors and Teachers do not.

Supporting material for assessment

When applying for a Skills Assessment, please ensure you submit sufficient evidence supporting your proof of identity, qualification and employment claims. A full list of the documents required can be found on the VETASSESS website under Eligibility Criteria.

If you are nominating this managerial occupation, you must submit an organisational chart. This chart should include:

- The company letterhead
- Your job position
- The job positions of your superiors and subordinates as well as all positions reporting to your immediate supervisor and your direct subordinates.

The chart should also indicate the department's location within the overall company structure.

If you are unable to obtain an organisational chart from your employer, you must provide a statutory declaration outlining the required information and the reasons why you cannot provide the information.

Applicants applying for this occupation should provide a cover letter that justifies their rationale for choosing an nec category.