VETASSESS

Information sheet

Project Builder

ANZSCO: 133112 | **Group A**

About this document

- The following Information Sheet is for your reference only and should be used as a guide to assist with your Skills Assessment application to VETASSESS. This information is subject to change.
- Please note that a Skills Assessment of the qualification involves assessment of both the qualification level and content. Qualifications are assessed according to the guidelines published by the Australian Government Department of Education.
- The employment assessment involves determining the skill level and relevance of the tasks undertaken.
- Integrity checks may be conducted to verify the qualification and employment claims made in an application.

Job description

A Project Builder plans, organises, directs, controls and coordinates the construction, alteration and renovation of dwellings and other buildings, and the physical and human resources involved in the building process.

Occupations considered suitable under this ANZSCO code:

- Professional Builder

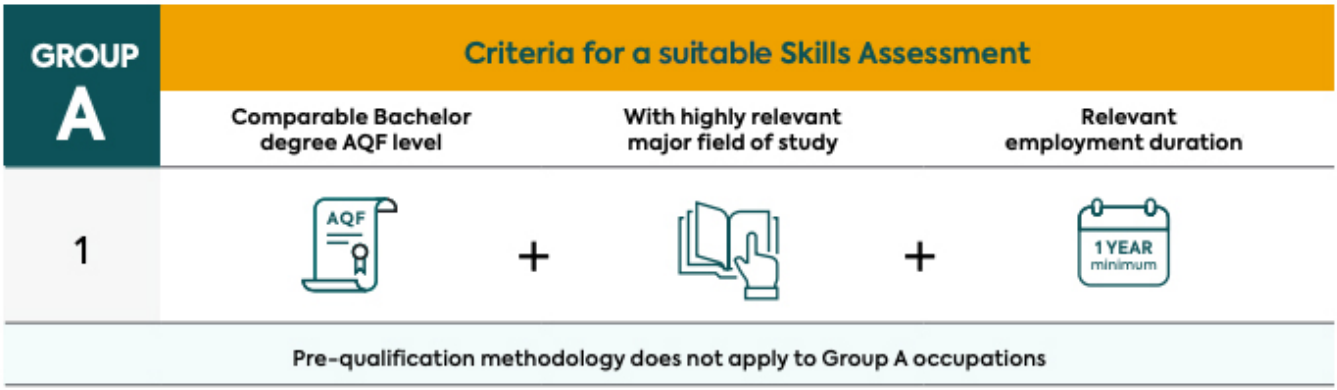
Occupations not considered under this ANZSCO code:

- Construction Project Manager
- Building Associate
- Building Inspector
- Construction Estimator
- Contract Administrator
- Program or Project Administrator
- Architects / Architectural Draftsperson
- Architectural, Surveying and Building Technicians nec
- Design Managers

These occupations are classified elsewhere in ANZSCO or are not at the required skill level.

Project Builder is a VETASSESS Group A occupation

This occupation requires a qualification assessed as comparable to the educational level of an Australian Qualifications Framework (AQF) Bachelor degree or higher, in a field highly relevant to the nominated occupation.



The information below describes the available pathways for a Skills Assessment under**Group A**. Please note that in order to achieve a suitable Skills Assessment Outcome, a suitable assessment for both qualifications and employment is required.

Pathway 1

This pathway requires a qualification assessed as comparable to the education level of an Australian Qualifications Framework (AQF) Bachelor degree or higher degree and in a field highly relevant to the nominated occupation.

Bachelor degree or higher degree includes AQF Master Degree or AQF Doctoral Degree.

In addition, it is essential for applicants to meet the following employment criteria:

- at least **one** year of post-qualification employment at an appropriate skill level, undertaken in the last five years,
- working 20 hours or more per week, and
- highly relevant to the nominated occupation.

Qualification

This includes qualifications assessed at AQF Bachelor, Master and Doctoral level.

Majors in other fields such as Architecture could be considered on a case-by-case basis if the course includes the core competencies and employment is considered to be in the relevant context. Core competencies include but not limited to:

- Building Construction
- Construction Project Control
- Site Preparation and Layout
- Building Codes and Practice
- Building Cost Estimation

The highly relevant major field of study is:

- Building Science and Technology
- Building Construction Management

Employment

Highly relevant tasks include, but are not limited to:

- Interpreting architectural drawings and specifications.
- Coordinating labour resources, and procurement and delivery of materials, plant and equipment.
- Consulting with Architects, Engineering Professionals and other professionals, and Technical and Trades Workers.
- Operating and implementing coordinated work programs for sites.
- Ensuring adherence to building legislation and standards of performance, quality, cost and safety.
- Arranging submission of plans to local authorities.
- Building under contract, or subcontracting specialised building services.
- Overseeing the standard and progress of subcontractors' work.
- Arranging building inspections by local authorities.

Employment Information

In order to be considered as a Project Builder, the position must demonstrate an ability to organise and manage a building project and be involved with understanding the technical aspects of construction. Applicants applying under this occupation are expected to have held employment where they have executed a building works contract with regards to timelines, costs, responsibilities of associated parties and resources. They should be familiar with building regulations and codes in local council areas, liaise with consultants and other building professionals, and may have an extensive network of building suppliers, tradespersons and installers to complete the buildings works.

Categories of acceptable employment contexts include (but are not limited to):

- Construction Company
- Property Development Company

Project Builders may be involved in the construction and renovations of buildings of a range of typologies such as residential, commercial and retail, industrial projects. The scale of projects ranges from small to medium.

It is common for Project Builders to be self-employed. A self-employed builder may carry out a majority of the tasks themselves including being 'on the tools'. Please refer to 'Supporting Material for Assessment' for documentation requirements relating to self-employed applicants.

Employment focused on civil projects (such as roads, bridges, tunnels) or large scale construction projects are considered more appropriate for the occupation Construction Project Manager.

Supporting material for assessment

Applicants nominating this managerial occupation must submit an organisational chart. An organisational chart should include:

- The company letterhead,
- Your job position,
- The job position of your superiors and subordinates, as well as,
- All positions reporting to your immediate supervisor and to your direct subordinates.

If you are unable to obtain an organisational chart from your employer, please provide a statutory declaration outlining the required information and the reasons why this information cannot be provided.

If you are nominating this occupation, and you are self employed, you are required to provide the following:

- Evidence of self-employment such as sole trading or business registration details and / or official statements issued by your (registered) accountant and / or legal team. The statement from your accountant or solicitor must include the accountant's or solicitor's letterhead, your full name, how long you have been continuously self-employed including official dates in each role, the nature of the business conducted, the signature and contact details of the accountant or solicitor.
- Statutory declaration listing your main duties during self-employment;
- Payment evidence showing regular income from self-employment, such as client invoices together with corresponding bank statements and / or official taxation records;
- Supplementary evidence, such as contracts with clients or suppliers, client testimonials, evidence of projects completed, etc.