VETASSESS

Information sheet

Café or Restaurant Manager

ANZSCO: 141111 **Group C**

About this document

- The following Information Sheet is for your reference only and should be used as a guide to assist with your Skills Assessment application to VETASSESS. This information is subject to change.
- Please note that a Skills Assessment of the qualification involves assessment of both the qualification level and content. Qualifications are assessed according to the guidelines published by the Australian Government Department of Education.
- The employment assessment involves determining the skill level and relevance of the tasks undertaken.
- Integrity checks may be conducted to verify the qualification and employment claims made in an application.

Job description

A Café or Restaurant Manager organises and controls the operations of a café, restaurant or related establishment to provide dining and catering services.

Occupations considered suitable under this ANZSCO code:

- Restaurateur
- Food and Beverage Manager
- Bistro Manager
- Caterer

Occupations not considered under this ANZSCO code:

- Hotel or Motel Manager
- Retail Manager (General)
- Food and Beverage Attendants or Supervisors
- Floor Supervisor
- Event Manager
- Venue Manager

These occupations are classified elsewhere in ANZSCO or are not at the required skill level.

Café or Restaurant Manager is a VETASSESS Group C occupation

This occupation requires a qualification assessed as comparable to the educational level of an Australian Qualifications Framework (AQF) Diploma or higher.

Applicants must have fulfilled at least one of the following four criteria (1–4):

GROUP C	Criteria for a positive Skills Assessment							
	Post-qualification Pathways							
	Minimum comparable Diploma or higher AQF level		**With highly relevant major field of study**		**Additional highly relevant qualifications**		**Highly relevant employment duration**	
1	AQF	+		+	N/A	+	1 YEAR minimum	
2	AQF	+	No highly relevant major	+	Minimum AQF Certificate IV level with highly relevant major	+	1 YEAR minimum	
3	AQF	+	No highly relevant major	+	No additional highly relevant qualifications	+	2 YEARS minimum	
	Pre-qualification Pathway							
	Highly Relevant employment duration						**Minimum comparable Diploma or higher AQF level**	
4	3 YEARS minimum + 1 YEAR minimum (Within last 5 years)	+			With or without highly relevant major field of study	+	AQF	

Description of Pathways

The information below describes the available pathways for a Skills Assessment under **Group C** . Please note that in order to achieve a successful Skills Assessment Outcome, a suitable assessment for both qualifications and employment is required.

Pathway 1

This pathway requires a qualification assessed as comparable to the education level of an Australian Qualifications Framework (AQF) Diploma or higher and in a field highly relevant to the nominated occupation.

Diploma or higher includes AQF Advanced Diploma, Associate Degree, Bachelor Degree, Graduate Diploma, Master Degree or Doctoral Degree.

In addition, it is essential for applicants to meet the following employment criteria:

- at least **one** year of post-qualification employment at an appropriate skill level, undertaken in the last five years,
- working 20 hours or more per week, and
- highly relevant to the nominated occupation.

Pathway 2

This pathway requires a qualification assessed as comparable to the education level of an Australian Qualifications Framework (AQF) Diploma or higher and in a field not highly relevant to the nominated occupation.

Diploma or higher includes AQF Advanced Diploma, Associate Degree, Bachelor Degree, Graduate Diploma, Master Degree or Doctoral Degree.

An additional qualification in a highly relevant field of study at a minimum AQF Certificate IV level is required. Additional qualifications in a highly relevant field of study include those comparable to the AQF Certificate IV.

In addition, it is essential for applicants to meet the following employment criteria:

- at least **one** year of post-qualification employment at an appropriate skill level, undertaken in the last five years,
- working 20 hours or more per week, and
- highly relevant to the nominated occupation.

For example, an applicant for the occupation Program or Project Administrator completed a non-relevant AQF Diploma qualification in April 2024 and later completed an AQF Certificate IV in Project Management in May 2026. The applicant commenced employment with the organisation in May 2024 and remains employed there.

Under Pathway 2, the applicant satisfies the minimum educational requirement for a Group C occupation through the AQF Diploma qualification. Accordingly, employment is counted from the completion date of the Diploma qualification, meaning employment from May 2024 onwards may be considered toward both the required Qualifying Period (QP) and any remaining eligible period for the points test.

As the later Certificate IV qualification is highly relevant to the occupation, the applicant may access the reduced employment requirement applicable under Pathway 2. In this case, only one year of QP is required, and that employment may be counted from the post-Diploma period rather than from the Certificate IV qualification completion date.

Pathway 3

This pathway requires a qualification assessed as comparable to the education level of an Australian Qualifications Framework (AQF) Diploma or higher and in a field not highly relevant to the nominated occupation.

Diploma or higher includes AQF Advanced Diploma, Associate Degree, Bachelor Degree, Graduate Diploma, Master Degree or Doctoral Degree.

In addition, it is essential for applicants to meet the following employment criteria:

- at least **two** years of post-qualification employment at an appropriate skill level, undertaken in the last five years,
- working 20 hours or more per week, and
- highly relevant to the nominated occupation.

Pathway 4

This pathway requires a qualification assessed as comparable to the education level of an Australian Qualifications Framework (AQF) Diploma or higher with or without a highly relevant major field of study to the nominated occupation.

Diploma or higher includes AQF Advanced Diploma, Associate Degree, Bachelor Degree, Graduate Diploma, Master Degree or Doctoral Degree.

In addition, it is essential for applicants to meet the following employment criteria:

- at least **four** years of employment at an appropriate skill level that includes at least **one** year of highly relevant employment within the last five years before applying,
- working 20 hours or more per week, and
- highly relevant to the nominated occupation.

Qualification

Qualifications in general Management studies (such as an MBA) and Tourism without Hospitality Management subjects cannot be considered.

Qualifications in Commercial Cookery may not be accepted if they focus on cooking skills only rather than Hospitality Management.

*This includes qualifications assessed at AQF Advanced Diploma, Associate Degree, Bachelor, Master and Doctoral level.

Highly relevant major fields of study include :

- Hospitality Management
- Food and Beverage Services

Employment

Highly relevant tasks include:

- Planning menus in consultation with Chefs and kitchen staff.
- Planning and organising special functions or promotional activities.
- Arranging the purchasing and pricing of goods according to budget.
- Maintaining records of stock levels and financial transactions.
- Ensuring dining facilities comply with health regulations and are clean, functional and of suitable appearance.
- Conferring with customers to assess their satisfaction with meals and service.
- Selecting, training and supervising waiting and kitchen staff.
- May take reservations, greet guests and assist in taking orders.
- Managing staff performance including targets for sales and expenditure.
- Managing rostering and scheduling of restaurant/café staff.

Employment information

An acceptable café or restaurant setting would be one that provides food and beverage services prepared and consumed on the premises. Customers can expect that food is typically prepared on the premises under the supervision of a Chef and table service is provided. A diversity of dishes across a menu is generally provided by the café or restaurant.

Categories of acceptable restaurants include (but are not limited to):

- family style restaurants serving moderately priced food with fixed or à la carte menus. Table service is usually provided.
- casual dining restaurants serving moderately priced food in a casual atmosphere. These establishments typically offer table service or buffet-style dining.
- fine dining restaurants which are full-service establishments with menus that generally feature high quality ingredients with elaborate preparation.

In order to be considered as a Café or Restaurant Manager, the position must be responsible for every aspect of the café or restaurant's performance, including the management of all employees and their occupational development, oversight of establishment operations, management of sales and profit targets, and participation in business planning.

Fast food or quick service restaurants are not an acceptable context and applicants working in a managerial capacity in such establishments may be better suited to ANZSCO 142111 Retail Manager (General). The food preparation work carried out in a fast food outlet would generally require the skills of a Fast Food Cook, rather than a Chef.

Similarly, takeaway food service outlets are mainly engaged in providing food services ready to be taken away for immediate consumption. Customers order or select items and pay before eating. Items are usually provided in takeaway containers or other packaging. Food is consumed on the premises in limited seating facilities, taken away by the customer or home delivered. Food production may not occur on the premises.

Supporting material for assessment

Applicants nominating this managerial occupation must submit an organisational chart. An organisational chart should include:

- The company letterhead,
- Your job position,
- The job position of your superiors and subordinates, as well as,
- All positions reporting to your immediate supervisor and to your direct subordinates.

If you are unable to obtain an organisational chart from your employer, please provide a statutory declaration outlining the required information and the reasons why this information cannot be provided.