



INSURANCE LOSS ADJUSTER

(ANZSCO Code: 599612)

Group D



About this document

- » The following Information Sheet is for your reference only and should be used as a guide to assist with your Skills Assessment application to VETASSESS. This information is subject to change.
- » Please note that a Skills Assessment of the qualification involves assessment of both the qualification level and content. Qualifications are assessed according to the guidelines published by the Australian Government Department of Education, Skills and Employment.
- » The employment assessment involves determining the skill level and relevance of the tasks undertaken.
- » Integrity checks may be conducted to verify the qualification and employment claims made in an application.

Job description

An Insurance Loss Adjuster inspects and assesses the damage and loss to insured property and business, estimates insurance costs, and acts to minimise the cost of claims to an insurance company.

Occupations considered suitable under this ANZSCO code:

- » Insurance Loss Assessor

Occupations not considered under this ANZSCO code:

- » Insurance Investigator
- » Insurance Risk Surveyor
- » Insurance Agent
- » Insurance Broker
- » Insurance Consultant (Insurance Clerk)

These occupations are classified elsewhere in ANZSCO or are not at the required skill level.












Insurance Loss Adjuster is a VETASSESS Group D occupation

This occupation requires a qualification assessed as comparable to the educational level of an Australian Qualifications Framework (AQF) Certificate III or IV. Applicants can fulfil the assessment criteria for this occupation in one of four ways.



Qualification and employment criteria

Applicants must have fulfilled at least one of the following four criteria (1-4):

| GROUP D | Criteria for a positive Skills Assessment | | | | | | |
|--|---|--|---|---|--|---|---|
| | Comparable Certificate III or IV AQF level | With highly relevant major field of study | Additional highly relevant qualifications* | Highly relevant employment duration** | | | |
| 1 |  Minimum AQF Certificate IV | + |  | + | No additional highly relevant qualifications | + |  1 YEAR minimum |
| 2 |  Minimum AQF Certificate IV | + | No highly relevant major | + | No additional highly relevant qualifications | + |  2 YEARS minimum |
| 3 |  Minimum AQF Certificate III | + |  | + | No additional highly relevant qualifications | + |  3 YEARS minimum |
| Pre-qualification methodology can apply to Group D occupations | | | | | | | |
| | Highly relevant employment duration** | With or without highly relevant major field of study | Additional highly relevant qualifications* | Minimum comparable Certificate IV AQF level | | | |
| 4 |  3 YEARS minimum | + |  1 YEAR minimum | + | N/A | + |  |
| Within last 5 years | | | | | | | |

* Additional qualifications in a highly relevant field of study include those comparable to the following levels:

- AQF Diploma
- AQF Advanced Diploma
- AQF Associate Degree or
- AQF Graduate Diploma

** Highly relevant paid employment duration (20 hours or more per week)

1-3

minimum years of employment highly relevant to the nominated occupation, completed at an appropriate skill level in the five years before the date of application for a Skills Assessment.

4

minimum 4 years of relevant employment required – Three years of relevant employment (can be outside the last 5-year period) in addition to at least one year of highly relevant employment within the last five years before applying.



Quality
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Qualification and employment criteria continued...

*If employment is prior to the completion of the qualification at the required level, an applicant must have at least one year of highly relevant employment at an appropriate skill level within the last five years. The remaining three years of pre-qualifying period may be within the last ten years.

A positive assessment of both qualification level and employment duration is required for a positive Skills Assessment outcome.

Qualification

AQF Certificate III or IV or higher qualification. This includes qualifications assessed at AQF Diploma, Advanced Diploma, Associate Degree, Bachelor, Master and Doctoral level.

Highly relevant major fields of study include:

- » General Insurance
- » Loss Adjusting
- » Security
- » Risk Management
- » Business

Other fields of study may be considered for a Full Skills Assessment if the employment is assessed as highly relevant and the field of study pertains to the applicant's work as a loss adjuster.

Employment

Highly relevant tasks include, but are not limited to:

- » Inspecting damaged buildings, equipment and motor vehicles and estimating the cost of repairs
- » Estimating business losses resulting from fire, theft and other business disruptions
- » Reporting the extent of damage and estimated costs to the insurer.

Employment information

Insurance Loss Adjusters investigate insurance claims on behalf of the insurer, establishing whether and to what extent insurance companies are liable. They are generally required to abide by industry codes of conduct, and may come from a variety of backgrounds. They are normally employed by an insurance company or an independent specialist adjusting company.

Supporting material for assessment

When applying for a Skills Assessment, please ensure you submit sufficient evidence supporting your proof of identity, qualification and employment claims. A full list of the documents required can be found on the VETASSESS website under Eligibility Criteria.

While the VETASSESS Skills Assessment for migration purposes is distinct from an assessment for licensing or registration purposes, you are advised to provide copies of relevant licences (including from overseas) if held.

You are also further encouraged to provide evidence of membership of, or affiliation to, industry or professional bodies and copies of any relevant prizes, certificates or other forms of commendation.

You should also provide details of any relevant training or professional development courses undertaken. These may be detailed in the Curriculum Vitae/Resume provided.

